



New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
Chapter:	A	Forms	8-22-2007
Subchapter:	1	Forms	
Issuance:	28.1	CP&P Form 28-1, Random Moment Study	

Click here to view the form [28-1](#), Random Moment Study.

WHEN TO USE IT

This form is used to identify a Worker's involvement with a case at a specified point in time. The purpose of completing the form is to determine administrative costs for all benefit programs. The RMS Coordinator notifies the Worker that an RMS Observation needs to be completed.

HOW TO USE IT

Complete this form in the NJ SPIRIT application, by accessing it through the RMS Observation Window.

Only complete this template outside of the NJ SPIRIT application as part of a contingency plan when the application is unavailable. However, in doing so, you are still required to create the form in NJ SPIRIT when the application becomes available.

Go to the NJ SPIRIT desktop for form instructions.

TIPS FOR COMPLETING THE FORM

Only identifying information is prefilled. The Worker completes the remainder of the RMS Observation Window.

DISTRIBUTION

The Worker may print the form and return it to the RMS Coordinator manually, if necessary.